

Houston County Commissioners Meeting

Perry, Georgia | September 3, 2024 | 9:00 A.M.

Call to Order

Invocation – Commissioner Gottwals

Pledge of Allegiance – Commissioner Gottwals

Military Speaker – Colonel Craig Giles

Defense Logistics Agency Aviation Commander

Approval of Minutes from August 20, 2024

New Business

- 1. Public Hearing on Special Exception Applications – Commissioner Talton**
- 2. Public Hearing on Special Exception Applications – Commissioner Robinson**
- 3. Professional Services Agreement (Wilson Rd & Elberta Rd Phase 3) – Commissioner Talton**
- 4. Intergovernmental Agreement (City of Centerville) – Commissioner Gottwals**
- 5. Memorandum of Understanding (Development Authority) – Commissioner Gottwals**
- 6. FY24 Year End Budget Adjustments – Commissioner Byrd**
- 7. Contractor Agreement (Solid Waste Collection) – Commissioner Byrd**
- 8. Memorandum of Understanding (City of Warner Robins) – Commissioner Robinson**
- 9. Bid Approval (Hay Blower) – Commissioner Robinson**
- 10. Approval of Bills – Commissioner Robinson**

Public Comments

Commissioner Comments

Motion for Adjournment

1. Public Hearing on Special Exception Applications – Commissioner Talton

			Recommendation	Vote
#2793	Larry & Anita Foreman	Executive Transport Services	Approval	Unanimous
#2794	Darius Gibson	Medical Transportation	Approval	Unanimous
#2795	Austin Clements & Baylee Irby	Fencing and Patio Business	Approval	Unanimous
#2796	John & Emily Gugino	Mobile Mechanic Business	Approval	Unanimous

Motion by _____, second by _____ and carried _____ to
 approve disapprove table

the following Special Exception Applications to include any and all stipulations as noted on the Zoning & Appeals recommendation and Section 95 Requirements staff report:

#2793	Larry & Anita Foreman	Executive Transport Services
#2794	Darius Gibson	Medical Transportation
#2795	Austin Clements & Baylee Irby	Fencing and Patio Business
#2796	John & Emily Gugino	Mobile Mechanic Business

2. Public Hearing on Special Exception Applications – Commissioner Robinson

			Recommendation	Vote
#2797	Silicon Ranch Corporation	Solar Energy System	Denial	Unanimous

Motion by _____, second by _____ and carried _____ to
 approve disapprove table

the following Special Exception Applications to include any and all stipulations as noted on the Zoning & Appeals recommendation and Section 95 Requirements staff report:

approve disapprove table
the following Special Exception Applications:

#2797	Silicon Ranch Corporation	Solar Energy System
-------	---------------------------	---------------------

3. Professional Services Agreement (Wilson Rd & Elberta Rd Phase 3) – Commissioner Talton

This request from the Engineering Department, to enter into a services agreement with Saunders Engineering Consultants, Inc., is for additional engineering services on the Wilson Road and Elberta Road Phase 3 Project. The additional services are due to right-of-way changes and redesign to avoid the cost of building a retaining wall. The \$10,000 fee for these services will be added to the existing contract of \$250,000 bringing the total cost to \$260,000.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the signing of a supplemental service agreement with Saunders Engineering Consultants, Inc., of Centerville, Georgia in the amount of \$10,000.



Houston County Public Works

Office

2018 Kings Chapel Road
Perry, Georgia 31069
478-987-4280
FAX 478-988-8007

Brian Jones, PE
Director of Operations

Terry Dietsch
Director of Utilities

Nancy Lancaster
Office Manager

Michael Phillips
Facilities Superintendent

Ronnie Heald, PLS
County Engineer

Travis McLendon
Roads Superintendent

Christopher Stoner
Fire Chief / EMA Director

MEMORANDUM

To: Houston County Board of Commissioners

From: Ronnie Heald *RJH BJ*

CC: Brian Jones

Date: August 2, 2024

RE: Supplemental Agreement for Engineering Services
Wilson Road & Elberta Road Phase 3, SPLOST (CW18-02)

The Engineering Department requests permission to enter into an agreement for additional services for Wilson Road and Elberta Road Phase 3 in the amount of **\$10,000.00** from Saunders Engineering Consultants, Inc. This cost will be added to the existing contract which is \$250,000.00 to make a total cost of \$260,000.00 for design services.

This request is for additional engineering due to right-of-way changes and redesign to avoid the cost of building a retaining wall.

Thank you for your consideration in this matter.

4. Intergovernmental Agreement (City of Centerville) – Commissioner Gottwals

This request is to acknowledge consent of an agreement between the City of Centerville and Houston County Sheriff Cullen Talton to allow Centerville Police Department to use CorrectHealth Houston, LLC to perform blood draws for suspected driving under the influence detainees at the same rate and under the same conditions as the Houston County Sheriff's Office.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the acknowledgement of consent of an agreement between the City of Centerville and Houston County Sheriff Cullen Talton for blood draws performed by CorrectHealth Houston, LLC.

5. Memorandum of Agreement (Development Authority) – Commissioner Gottwals

This request for approval is for a Memorandum of Agreement between Houston County Board of Commissioners and the Development Authority of Houston County. Per this understanding, the County will supply a County employee to be an onsite maintenance person for the Development Authority. The County will be reimbursed by the Development Authority for salary and benefits monthly.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the signing of a Memorandum of Agreement with the Development Authority of Houston County for the utilization of a Houston County employee.

6. FY24 Year End Budget Adjustments – Commissioner Byrd

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the following FY24 year-end budget adjustments:

FUND		DEPARTMENT	ADJUSTMENT
100	INCREASE	1300	\$283,423.00
100	INCREASE	1400	\$209,310.00
100	INCREASE	1512	\$278,645.00
100	INCREASE	1530	\$168,530.00
100	INCREASE	1555	\$1,157,150.00
100	INCREASE	1565	\$367,050.00
100	INCREASE	1595	\$1,250.00
100	INCREASE	2200	\$213,900.00
100	INCREASE	2300	\$43,250.00
100	INCREASE	2310	\$40,950.00
100	INCREASE	2320	\$16,450.00
100	INCREASE	2800	\$33,525.00
100	INCREASE	3320	\$185,550.00
100	INCREASE	3910	\$5,100.00
100	INCREASE	3920	\$65,750.00
100	INCREASE	3921	\$15,100.00
100	INCREASE	4100	\$90,800.00
100	INCREASE	5110	\$419,100.00
100	INCREASE	5115	\$65,000.00
100	INCREASE	5452	\$6,800.00
100	INCREASE	6100	\$6,750.00
100	INCREASE	7130	\$8,650.00
100	INCREASE	7200	\$84,668.00
100	INCREASE	7400	\$1,400.00
100	INCREASE	7520	\$1,998,900.00
100	INCREASE	9000	\$242,000.00
		TOTAL INCREASE	\$6,009,001.00

FUND		DEPARTMENT	ADJUSTMENT
100	DECREASE	1110	\$180,000.00
100	DECREASE	1517	\$58,475.00
100	DECREASE	1535	\$172,325.00
100	DECREASE	1540	\$19,750.00
100	DECREASE	1545	\$186,975.00
100	DECREASE	1550	\$144,950.00
100	DECREASE	1551	\$5,800.00
100	DECREASE	1561	\$12,000.00
100	DECREASE	1599	\$962,272.00
100	DECREASE	2150	\$43,200.00
100	DECREASE	2155	\$233,054.00
100	DECREASE	2180	\$20,150.00
100	DECREASE	2210	\$19,500.00
100	DECREASE	2220	\$97,250.00
100	DECREASE	2400	\$461,475.00
100	DECREASE	2450	\$1,500.00
100	DECREASE	2600	\$298,350.00
100	DECREASE	2620	\$68,075.00
100	DECREASE	3300	\$373,200.00
100	DECREASE	3310	\$163,800.00
100	DECREASE	3325	\$92,400.00
100	DECREASE	3326	\$1,237,850.00
100	DECREASE	3600	\$78,000.00
100	DECREASE	3700	\$7,350.00
100	DECREASE	4200	\$535,800.00
100	DECREASE	4205	\$410,000.00
100	DECREASE	4250	\$98,500.00
100	DECREASE	4270	\$20,000.00
100	DECREASE	7525	\$7,000.00
		TOTAL DECREASE	\$6,009,001.00

FUND		DEPARTMENT	ADJUSTMENT
540	INCREASE	REVENUE	\$194,176.00
540	INCREASE	4530	\$194,176.00

FUND		DEPARTMENT	ADJUSTMENT
505	INCREASE	REVENUE	\$125,995.00
505	INCREASE	4400	\$125,995.00

7. Contractor Agreement (Solid Waste Collection) – Commissioner Byrd

Ryland Environmental, Inc. was awarded the contract for collection of solid waste and recyclable materials at the June 18, 2024 Commissioner’s meeting after a thorough vetting process. This request for approval is for the signing of the Contractor Agreement with Ryland Environmental, Inc.. Staff and the County Attorney have reviewed the contracts.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the signing of a Contractor Agreement with Ryland Environmental, Inc. of Dublin, Georgia, for the collection of solid waste and recyclable materials. The agreement will begin on July 1, 2025 and continue for a five-year period with two optional service years.



Houston County Public Works

Office

2018 Kings Chapel Road
Perry, Georgia 31069
478-987-4280
FAX 478-988-8007

Brian Jones, PE
Director of Operations

Nancy Lancaster
Office Manager

Michael Phillips
Facilities Superintendent

Christopher Stoner
Fire Chief/ EMA Director

Ronnie Heald, PLS
County Engineer

Travis McLendon
Roads Superintendent

Terry Dietsch
Utility Director

Memorandum

To: Houston County Board of Commissioners

From: Terry Dietsch, Utility Director *TDO BCJ*

Date: August 27, 2024

Re: Solid Waste Collection Contract- Ryland Environmental

Public Works staff recommend approval of the solid waste collection and recyclable materials contract with Ryland Environmental to begin service July 1, 2025.

8. Memorandum of Understanding (City of Warner Robins) – Commissioner Robinson

This request for approval is for a memorandum of understanding with the City of Warner Robins for the 2024 SPLOST Project to construct a new animal control shelter. Per the memorandum, the city will superintend and serve as fiscal agent for the project and will send copies of all invoices and payments to the County monthly for auditing purposes. The City will also present a drawdown plan for payment to the County based on their project delivery plan and the County will distribute the SPLOST funds according to the architect and general contractor’s schedule of completion.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the signing of a memorandum of understanding with the City of Warner Robins for the 2024 SPLOST Project to construct a new animal control shelter.



Houston County Board of Commissioners

200 Carl Vinson Parkway
Warner Robins, GA 31088
Phone: (478) 542-2115
Fax: (478) 923-5697

Jordan Kelley
Project Coordinator

MEMORANDUM

To: Houston County Board of Commissioners
From: Jordan Kelley, Project Coordinator (JK)
Date: August 28, 2024
Re: Memorandum of Understanding- City of Warner Robins Animal Control (2024 SPLOST)

This request is for a memorandum of understanding with the City of Warner Robins for the 2024 SPLOST Project to construct a new animal control shelter. Per the memorandum, the City of Warner Robins will superintend and serve as fiscal agent for the project and will send copies of all invoices and payments to the County monthly for auditing purposes. Furthermore, the City will present a drawdown plan for payment to the County based on their project delivery plan and the County will distribute the SPLOST funds according to the architect and general contractor's schedule of completion.

Thank you for your consideration of this request.

9. Bid Approval (Hay Blower) – Commissioner Robinson

This request from Public Works is for approval of a bid on one round bale processor (hay blower) for use at the Landfill. This piece of equipment will be used for erosion control and grassing operations for the landfill to help maintain environmental compliance.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the approval of a bid on one round bale processor (hay blower) from Lasseter Tractor Company of Unadilla, Georgia in the amount of \$49,350. This purchase will be paid for from Solid Waste Capital Funds.

10. Approval of Bills – Commissioner Robinson

Summary of bills by fund:

General Fund (100)	\$1,744,223.54
Drug Abuse Treatment & Educ (212)	\$61,979.08
Emergency 911 Telephone Fund (215)	\$59,400.00
American Rescue Plan Act (230)	\$102,287.92
Fire District Fund (270)	\$1,947,182.75
SPLOST Fund (320)	\$344,762.45
Water Fund (505)	\$452,952.91
Solid Waste Fund (540)	\$452,952.91
Total	\$ 4,712,788.65

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the payment of the bills totaling \$4,712,788.65